Cockburn, James Roy

Oct. 1915

Board

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DEPARTMENT OF DRAWING
UNIVERSITY OF TORONTO

October 18, 1915.

President R. A. Falconer,
University of Toronto.

Dear Mr. President:

In reference to the appointment of Mr. W. J. T. Wright as Demonstrator in Drawing for the session 1915-1916 at a salary of $900, I would like to explain that this is the third session for Mr. Wright in that position. The reason why he received no increase for the past session was that last year's appropriation provided for an increase in salary for 8 demonstrators only instead of for 9; and as Mr. Wright had been away from the University during the session 1913-1914, although he had served during the session 1912-1913, he was the one who did not receive an increase.

This year's appropriation provides for $7500 for demonstrators and the total amount recommended for salaries, including Mr. Wright's increase, is $7400, or $100 less than the total appropriation.

Yours sincerely,

J. Roy Cockburn

October 19th, 1915

Professor J. Roy Cockburn,

University of Toronto.

Dear Professor Cockburn:

I have taken up the matter of Mr. Wright's salary with the Bursar, and in view of the representations that you made yesterday to me the Bursar has agreed with me that the increase in salary is only fair, and as it passed the Board last day and is within the appropriation it will stand.

Yours sincerely,

President.